# EGKA Membership Instructional Guide

### Step 1:

Go to the website: www.egka.org.uk



# Step 2:

Click the sign in button shown on the above image highlighted in red.

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	e EGKA	Teaching Traditional Martial Arts for the modern era	44 (E) 9903 - 2017	
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		Logging in for the first time? Click here to create a password		
		Username Emoil address		
		Password		
		Login Issues logging in?		
		Forget your password? Click here Powered by PaySubsOnline.com		
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	/			
/				

# Step 3:

Click the link indicated at the top of the page if you are registering your membership for the first time. Once you have finished creating your membership this screen is where you will use your email and password to access your information and to pay the membership fees.

#### Step 4:

EGKA Teaching Traditional Martial Arts for the modern era	
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The EGKA's Online Payment and Membership System	
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3. A new studient applying to juin the ESKA for the first time	
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Please be patient. We are an Association run by rollathers, and as such it can law up to 14 days to anticelase and confirm your number cap application.	
If you here registered but not received a reply after 14 days place and the <b>inductive Sources</b> , captaining not have registered but not received a reply.	
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For first time registration please click the indicated link.

# Step 5:

* = Mandatory Please select one of the following options: *	
Select	~
Select	
01-Single Adult Member GBP 45.00	
02-Single Junior (7-17 yrs) GBP 25.00	
03-Single Infant (4-6yrs) GBP 20.00	
04-Family Membership GBP 80.00	
05-Existing EGKA member with current membership in force	e (All subscription Levels)
06-Non-Lead family members (non-paying)	
07-Unregistered new applicant paying by cheque in the post	t

Then select the type of membership that is best suited to you for the drop-down list.

Then fill in as much of your information as possible with the fields marked with a red '\*' being compulsory. When finished scroll to the bottom of the page, accept the terms and conditions and press submit. Once payment is complete your account will be created.



# Step 6: - PLEASE NOTE: Validate your Username email address

Before signing into your profile again you must validate the Username email address by clicking the link in the validation email sent by Paysubsonline.com. Without validation, the database will not recognise the Username and will not allow you to log back into the profile.

Should you have to reset the password then another email will be sent to the Username email address to validate the password reset.

## Step 7: - Printing your Membership Card



Return to 'Sign In' page from the start of the guide. Use the email and password that you entered for the previous step to be taken to the page that contains all your information.

EGKA	CI Membership and At Change password Ct Log-off	
Member Details Payment		
Matthew Sherlock Viewing form for: 01.Single Adult Member Childwall & Hess	well Dojo	

To print your membership card, click on the indicated link in the top right of the screen. A pop up image will appear showing all the information your Sensei will need in the dojo or at any competitions.



The 'Choose File' button allows you to upload a picture for your membership card. Once uploaded press the print button to print a hard copy of the card. Cut the membership card along the dotted line and show this to your Sensei. This card should be kept in your EGKA Licence and Grading book that will be given to you by your Sensei.